

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 1st December at Wappenham Village Hall at 7:30 pm.

Present: Councillors Featherstone, Walsh, Wilson, Wickham, King

Liz Hart, Parish Clerk

Action

1174 Apologies

Cllrs Lay (business commitments) and Marshall (work commitments) had sent apologies.

1175 Approval of minutes of meeting held on 17th November 2009

Mrs Walsh proposed, seconded by Mrs Walsh that the Minutes of 17th November be approved. All were in favour and Mr Featherstone signed the Minutes.

1176 Matters Arising

None.

1177 Finance

a) Financial statement

Mr Wilson proposed, seconded by Mrs Wickham that the financial statement be approved. All were in favour.

Cash and Investment Accounts at 1st Dec 2009	
Current Account - A +L	1111.44
Deposit Account (Post Office)	1520.66
Total	2632.10
All cheques YTD presented and reconciled	

b) To agree bills for Payment

Mrs Wickham proposed, seconded by Mrs Walsh that the following bill be paid. All were in favour.

Bills received	NET	VAT	TOTAL	Cheque number	Power
E Hart (50% toner cost)	36.73	0.00	36.73	449	LGA 1972 s111

c) To review expenditure v budget year to date

Actual expenditure versus budgeted expenditure year to date (Appendix A) was reviewed and the reasons behind any variances noted. Mrs Walsh proposed, seconded by Mr Wilson that the review be approved by the Parish Council. All were in favour.

d) To agree the budget and precept for 2010/11

Mrs Walsh proposed, seconded by Mrs Wickham that a **budget of £2395.75** be adopted for the y/e 31/03/2011 be adopted; this would include provision for the Clerk to be paid

for 3 hours per week rather than 2.3 as currently. (Details as per Appendix A) All were in favour.

Mrs Walsh proposed, seconded by Mrs Wickham that a **precept of £2376** be requested from SNC for the y/e 31/03/2011. (Calculated as in as per Appendix A). All were in favour.

1178 Review of general correspondence

The following was reviewed.

SNC

- S/2009/944/FUL - Elm Lodge Buildings Wappenham - Building for vehicle storage and extended parking area- notice of Development Control Committee Meeting
- S/2009/1160/EXT – Manor Farm Wappenham – Change of use of redundant farm buildings to B1 and B2 uses and amended access. (Time renewal of S/2004/1177/P) – *on Agenda*
- South Northamptonshire Economic Development Strategy 2010-2014 South Northamptonshire – State of District’s Economy 2009, Consultation Questionnaire – *consultation date 11th January*
- Details of Local Strategic Workshop – 10th December
- General Election – notice that staff are required for polling stations and count
- Details of PC Reception on 16th December

NCC

- Safer Winter Driving in Northamptonshire – Winter Salting Network
- Pocket Park Information pack
- Spotlight – Report to the People 2009
- MGWSP – details of gully cleaning schedule
- Courtney Claunch – request for any road sign improvements required

NCALC

- November/Dec Update
- Query regarding statement of intent for training – *responded*
- Information regarding s137 expenditure limit (£6.15 per elector)
- Training Statement of Intent-Sample Document and Guidance – *for January Agenda*

Misc

- Northamptonshire Link – *poster for notice board*
- SNVB – Link Up Nov/Dec newsletter, details of 50+ forum launch
- South Northants Homes – major works briefing paper
- Towcester Partnership – details of “The Bus”
- NHS Northamptonshire – Annual Report
- Victim Support – Annual Review and request for financial contribution
- Clerks and Councils Direct
- Towcester Rural Safer Community Team – invite to meeting on 8th December
- Aidan Jones – letter concerning flooding issues regarding 17 Brookside and copies of correspondence with EA
- Aidan Jones – letter enquiring of the status of the 17 Brookside application regarding section 116 of the Highways Act.
- CPRE – notice of Litter Pick Campaign and Parish Litter Warden Scheme

The Clerk will scan in the details of the Litter Warden Scheme.

1179 Planning

a) To be considered for observation:

S/2009/1160/EXT – Manor Farm Wappenham – Change of use of redundant farm buildings to B1 and B2 uses and amended access. (Time renewal of S/2004/1177/P)

Mr King declared a prejudicial interest in the above application and withdrew from the meeting.

Mrs Walsh proposed, seconded by Mr Wilson, that no objections be raised. All were in favour.

Mr King returned to the meeting.

**b) To receive updates from the Clerk on the following:
S/2009/1044/FUL: 13 Brookside, Wappenham - Two storey side extension
(amendment to S/2006/0123/P).**

This decision was pending.

S/2009/1046/FUL: 13 Brookside, Wappenham - Relocation of a vehicular access

This decision was pending.

**S/2009/944/FUL - Elm Lodge Buildings Wappenham - Building for vehicle storage
and extended parking area**

This decision was pending (awaiting Committee).

**S/2009/0441/P: 17 Brookside, Wappenham - Two storey side extension, detached
single storey annex and garage. (retrospective). Amendments to S/2008/0310/P**

SNC had confirmed that planning conditions had now been complied with.

**S/2009/0657/P – Mini Farm, Blakesley Rd, Abthorpe - Three mobile homes and a
toilet block (retrospective).**

The application was pending decision.

**1180 To consider consultation response to SNC's Economic Development Strategy
Proposal**

The Strategy document was noted by the meeting; Mrs Walsh will respond.

Mrs Walsh

1181 To receive update regarding Wappenham Recreation Committee Proposal

Item carried forward to January meeting.

1182 To receive update regarding Village Hall Committee Proposal

Item carried forward to January meeting.

**1183 Village Action Plan and VDS
a) To receive update regarding SNC adopting the VDS**

To be reviewed in February 2010 once SNC have reviewed the document.

b) To consider action to be taken for updating the VAP and VDS

Dependent on timescales above.

**1184 Footpaths
a) To receive report from Footpath's Warden**

Some trimming on bridle path SC 29 had been undertaken by Miss Marshall.

The foliage obstructing the footpath on Highbridge Road had been also been cleared by Mrs Walsh.

b) To receive update on project to produce a footpaths map

Clerk to obtain an update for the next meeting from Cllr Barnes in Helmdon.

Clerk

**1185 To receive update reference application of NCC under s116 of the Highways Act
ref 17 Brookside**

NCC have confirmed that they are proceeding with the application.

1186 | **AOB**

With regard to instances in the village regarding cars parking illegally, the Clerk was asked to obtain some parking notices from the Police.

Clerk

The meeting closed at 9.22 p.m.

Date: Dec 2009

Appendix A - Comparison of actual versus budgeted expenditure - 2009/10 and proposed budget & precept for 2010/11

	Budget 2008/9	Actual	Variance	Reason for Variance	Budget 2009/10	Actual	Variance	Notes	Proposal 2010-11	Notes
INCOME										
Precept	1,800.00	1,800.00	0.00		1,800.00	1,800.00	0.00		2,375.75	
Other (interest +VAT)	30.00	91.28	-61.28	£46 VAT reclaimed	38.75		38.75	interest due Jan 2010	20.00	budgeted interest reduced
Total	1,830.00	1,891.28	-61.28		1,838.75	1,800.00	38.75		2,395.75	
EXPENDITURE										
Staff Costs	1,030.00	1,024.50	5.50		1,074.38	525.43	548.95	second payment due 2010 £535.87	1,443.00	3 hrs per week @ £9.25/ hr
Auditor Fees (external)	62.00	58.75	3.25		58.75	57.50	1.25		58.75	VAT to go back up
Internal audit fees	70.00	71.40	-1.40		74.00	74.97	-0.97		78.00	
Insurance	325.00	275.68	49.32	Allianz match competitor's quote	325.00	262.50	62.50	Allianz's quote beaten by competitor	275.00	anticipated rise
NCALC	97.00	91.00	6.00		97.00	134.82	-37.82	Includes £40 ACRE	135.00	Includes £40 ACRE
Village Hall Fees	120.00	120.00	0.00		130.00		130.00	invoice not received	130.00	
Other/admin	80.00	27.31	52.69		50.00	13.71	36.29	payment for toner £36.73 to add	50.00	
Training	150.00	150.00	0.00		26.00	11.00	15.00		26.00	
Newsletter					0.00	50.00	-50.00		200.00	
Total	1,934.00	1,818.64	115.36		1,835.13	1,079.93	755.20		2,395.75	
Net gain/loss	-104.00	72.64			3.62					

	Brought forward y/e 2009	Current balance Dec 09	Outstanding payments this year	Expected balance y/e 2010
Alliance and Leicester	441.37	1111.44	-702.60	408.84
National Savings	1520.66	1520.66	£20.00	1540.66
Total	1962.03	2632.10		1949.50

Based on the figures our anticipated expenditure is 2,395.75
less our anticipated income (exc precept) 20.00

"-/+ adjustment to general/earmarked reserves 0
Precept Request 2,375.75
Rounded 2376
Previous precept 1800

Percentage increase on last year 31.99%

