

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 8th September at Wappenham Village Hall at 7:30pm.

Present: Councillors Featherstone, King, Lay, Walsh, Wickham, Wilson
Liz Hart, Parish Clerk

Action

1142 Apologies

Miss Marshall sent apologies due to other commitments.

1143 Approval of minutes of meetings held on 30th July 2009

Mrs Wickham proposed, seconded by Mrs Walsh that the Minutes of 30th July be approved. All were in favour and Mr Featherstone signed the Minutes.

1144 Matters Arising

1114 Caravans on Abthorpe Rd

Mrs Wickham clarified that Abthorpe PC had received a consultation on a retrospective planning application for three mobile homes and a toilet block. The SNC decision was pending but she reported the Abthorpe Parish Council had felt that objections should be raised as it was outside the village line. The Clerk will report on the SNC decision.

Clerk

1145 Finance

a) Financial statement

| Cash and Investment Accounts at 7th Sept 2009 | | |
|---|--|----------------|
| Current Account - A +L | | 329.94 |
| Deposit Account (Post Office) | | 1520.66 |
| Total | | 1850.60 |
| All cheques YTD presented and reconciled | | |

Mr Lay proposed, seconded by Mr Wilson, that the financial statement be approved. All were in favour.

b) To agree bills for Payment

| Bills received | NET | VAT | TOTAL | Cheque number | Power |
|-----------------------|------------|------------|--------------|----------------------|---------------|
| NCALC (Training) | 11.00 | 0.00 | 11.00 | 446 | LGA 1972 s111 |
| BDO Stoy Hayward | 50.00 | 7.50 | 57.50 | 447 | LGA 1972 s111 |

Mr Lay proposed, seconded by Mrs Wickham, that the above bills be paid. All were in favour.

c) To review actual expenditure v budget year to date

Income and expenditure date to year versus the budget was reviewed (Appendix A). The Clerk clarified all variances. Mrs Wickham proposed seconded by Mr Featherstone that it be agreed that the figures were broadly in line with expectations. All were in favour.

d) To review any actions required from External Auditor's report

Mrs Walsh proposed, seconded by Mr Wilson that no actions were required as no additional report had been necessary. All were in favour.

1146 Review of general correspondence

The following was reviewed:

SNC

- S/2009/0501/P - 2 Poplar Rise Wappenham - Replacement conservatory to rear – decision notice - approval
- S/2009/0441/P - 17 Brookside Wappenham - Two storey side extension, detached single storey annex and garage. (retrospective). Amendments to S/2008/0310/P – corrected plans to accurately show development as constructed - *planning meeting held*
- S/2009/ Application number: S/2009/0749/FUL -Home Manor Farm Helmdon Road Wappenham - Agricultural storage building
- Register of Electors – *monthly updates*
- Invitation to Presentation on Strategic Policy Matters – *on Agenda for update*
- Housing 4 U newsletter
- The Way Ahead – outline of Priorities for 2009/10 – as sent to all households
- Promotional posters for SPLAT activities - displayed
- Strategic Housing Team Newsletter
- Recession Impact Advice Pack – poster on WIZ, article forwarded to Jane Harries
- Notice of adoption of Interim Rural Housing Policy

NCC

- Communication regarding Annual Day Conference for –Highways Reps – *on Agenda*
- Communication regarding 17 Brookside, Wappenham and request to stop up part of the publicly maintained highway and subsequent follow up emails - *meeting held*
- Letter from introduction from Courtney Claunch to Parish Path Wardens
- Ben Smith – Empowering Councillors Application Forms and details

NCALC

- July/August Update
- Invoice for Crash Course in Planning - £11.00
- Engaging with Communities Workshop details - 16th September

Misc

- SNVB – Link Up Northamptonshire
- Alliance and Leicester bank statement - July, August
- WNDC - Emergent Joint Core Strategy for West Northamptonshire – consultation document, questionnaires, details of exhibitions, corrections to survey – *on Agenda*
- NBC - Emerging Strategy for the Central Area Action Plan for Northampton - CD
- BDO Stoy Hayward – Invoice £50.00 + 7.50 VAT = £57.50, Completion of Audit Notice
- Came and Company – copy of policy and Employers' Liability Certificate
- Sulgrave and Weston Windfarm Action Group – email regarding formation and constitution of Action Group
- Northants Police - Silverstone Beat Community Panel Meeting on the 15th September 2009 at Greens Norton Methodist Chapel at 7.30pm.
- Northants Police – email concerning crimes in Greens Norton and Silverstone
- Rector Will Adams – letter of invitation to Remembrance Service on 8th November
- SNVB - information regarding an event for the voluntary and community sector in South Northamptonshire - Rural Reach at the Racecourse 2.
- Correspondence from Steve Vogan regarding a planning condition at 17 Brookside

Mrs Walsh intended to attend the Engaging with Communities Workshop. It was noted that Mr Tomkinson had joined the Sulgrave and Weston Windfarm Action Group.

Remembrance Sunday service– it was noted that the cost of the wreath would be borne

by the Councillors. A representative of the Parish Council would need to be present to lay the wreath.

1147 To consider appointing a Highways Rep for the Annual Conference

Mrs Walsh volunteered to attend this.

1148 Planning

a) To be considered for observation:

Application number: S/2009/0749/FUL

Location: Home Manor Farm Helmdon Road Wappenham

Proposal: Agricultural storage building

Phil King declared a prejudicial interest in this application due to existing business interests and withdrew from the discussion.

Paul Featherstone declared a non prejudicial interest in this application as he had purchased goods from the applicant.

Mrs Wickham proposed seconded by Harvey Lay that no objections be raised but the following comments be made:

The Parish Council was disappointed with the poor quality of the submitted plans, in particular there are no elevations shown relating the proposed building and its position and size in relation to the existing buildings. With reference to the mention made in the application regarding the change in farm practice, the Parish Council would query whether full use is being made of existing storage facilities both on the current site and on the newly acquired site on Weston Rd, Helmdon (and would further query whether using the newly acquired site in Helmdon for storage would reduce the carbon footprint by reducing transportation distances between the sites.) The absence of a red line plan for the applicant's premises in Helmdon and Wappenham made comprehension of the application more difficult.

All present in favour.

b) To receive updates from the Clerk on the following:

S/2009/0671/P: The Old Barn, Priesthay Wood Farm Wappenham Road Syresham - Widen existing vehicular access

This decision was pending.

S/2009/0441/P: 17 Brookside, Wappenham - Two storey side extension, detached single storey annex and garage. (retrospective). Amendments to S/2008/0310/P

This had received approval with conditions. The related correspondence from Mr Vogan was noted; the Clerk was asked to request that WPC be copied in by SNC on further correspondence relating to the application.

S/2009/0501/P: 2 Poplar Rise, Wappenham - Replacement conservatory to rear

This had received approval.

c) To consider response to the West Northamptonshire Emergent Joint Core Strategy

There was a detailed discussion regarding the proposal; it was resolved that Mrs Walsh should contact SNC to see if the Parish Council could delay responding until the outcome of the Towcester Masterplan documentation was finalised. It was accepted that, if this was not possible, the Parish Council would need to make comments by email consensus in the interim.

d) To receive feedback from Cllr Walsh on NCALC Planning Course

This had been a worthwhile course; the Clerk was given the "Planning Pack" for safe-keeping.

Clerk

| | | |
|------|---|-------|
| 1149 | <p>To receive update from Cllr Walsh on Strategic Policy Matters meeting at SNC</p> <p>This had been cross referenced under 1148c). No further comments.</p> | |
| 1150 | <p>To consider arrangements for the Northants CALC AGM</p> <p>It was decided not to send a delegate.</p> | |
| 1151 | <p>To receive update regarding Wappenham Recreation Committee Proposal</p> <p>Mr Lay reported that he was still awaiting a response from the Diocese. It was felt that if the Diocese representatives would not visit the site, a video presentation would be beneficial.</p> | |
| 1152 | <p>To receive update regarding Village Hall Committee Proposal</p> <p>Mr Payne reported that the first step was to hold the AGM on 5th October to ensure that members were voted on to the Committee in line with the Constitution. A flier was to be delivered through the village in the next two weeks to encourage participation. In addition Colin Simpson had pledged his support. Once the AGM had taken project, a sub-committee would be formed to progress the project.</p> | |
| 1153 | <p>Update on recent criminal incidents – Neighbourhood Watch</p> <p>Mr King noted that the police were now sending alerts straight through to WIZ.</p> | |
| 1154 | <p>Footpaths</p> <p>a) To receive report from Footpath’s Warden</p> <p>In Miss Marshall’s absence this was carried forward.</p> <p>b) To consider whether to adopt a project to produce a footpaths map and apply for a grant from Ben Smith to cover associated costs</p> <p>Mr Featherstone proposed, seconded by Mr King, that the Clerk should approach Mr Barnes from Helmdon to ask him if he would produce a map for Wappenham and provide a quote. All were in favour.</p> | Clerk |
| 1155 | <p>AOB</p> <p>The Clerk was asked to request an update from Cllr Ashley on the VDS situation at SNC.</p> <p>The next meetings are scheduled for: 20th October 1st December 12th January</p> | Clerk |

The meeting closed at 9.55 p.m.

APPENDIX A

Date: Sept 2009

Comparison of actual versus budgeted expenditure - 2009/10

| | Budget 2008/9 | Actual | Variance | Reason for Variance | Budget 2009/10 | Actual | Variance | Notes |
|----------------------------|----------------------|-----------------|----------|----------------------------------|-----------------------|-----------------|----------|--------------------------------------|
| INCOME | | | | | | | | |
| Precept | 1,800.00 | 1,800.00 | 0.00 | | 1,800.00 | 900.00 | 900.00 | second half precept due Sept |
| Other (interest +VAT) | 30.00 | 91.28 | -61.28 | £46 VAT reclaimed | 38.75 | | 38.75 | interest due Jan 2010 |
| Total | 1,830.00 | 1,891.28 | -61.28 | | 1,838.75 | 900.00 | 938.75 | |
| EXPENDITURE | | | | | | | | |
| Staff Costs | 1,030.00 | 1,024.50 | 5.50 | | 1,074.38 | 525.43 | 548.95 | second payment due 2010 |
| Auditor Fees (external) | 62.00 | 58.75 | 3.25 | | 58.75 | 0.00 | 58.75 | invoice of 57.50 Sept 2009 |
| Internal audit fees | 70.00 | 71.40 | -1.40 | | 74.00 | 74.97 | -0.97 | |
| Insurance | 325.00 | 275.68 | 49.32 | Allianz match competitor's quote | 325.00 | 262.50 | 62.50 | Allianz's quote beaten by competitor |
| NCALC | 97.00 | 91.00 | 6.00 | | 97.00 | 134.82 | -37.82 | Includes £40 ACRE |
| Village Hall Fees | 120.00 | 120.00 | 0.00 | | 130.00 | | 130.00 | due November 2009 |
| Other/admin | 80.00 | 27.31 | 52.69 | | 50.00 | 13.71 | 36.29 | |
| Training | 150.00 | 150.00 | 0.00 | | 26.00 | | 26.00 | 11.00 invoice |
| Total | 1,934.00 | 1,818.64 | 115.36 | | 1,835.13 | 1,011.43 | 823.70 | |
| Net gain/loss | -104.00 | 72.64 | | | 3.62 | | | |