

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 18th May 2010 at Wappenham Village Hall at 8:20pm

Present: Councillors Lay (from Item 1240), Wickham, Walsh, Wilson, Featherstone
Liz Hart, Parish Clerk

Action

1238 Apologies

Cllr King (work commitments) had sent his apologies which were accepted by the meeting.

1239 Approval of minutes of meeting held on 30th March and 27th April 2010

Cllr Wickham proposed, seconded by Cllr Walsh that the Minutes of 30th March be approved. All were in favour and Cllr Featherstone signed the Minutes.

Cllr Wilson proposed, seconded by Cllr Wickham that the Minutes of 27th April be approved. All were in favour and Cllr Featherstone signed the Minutes.

1240 Matters Arising

1220 – Cllr Wilson confirmed he was due to speak to the Diocese regarding the Recreation Committee Proposal.

1225 – Cllr Wickham informed the meeting that the noise issues had stopped and so were no longer an issue.

1241 Finance

a) Financial statement

Cllr Wickham proposed, seconded by Cllr Walsh that the financial statement be approved. All were in favour.

Cash and Investment Accounts at 17 th May	
Current Account - A +L	1571.84
Deposit Account (Post Office)	1524.70
Total	3096.54

Payments Received (included in total above)	Total
Parish Precept	1188.00

b) To review insurance quotes

Cllr Wilson proposed seconded by Cllr Walsh that the quote of £270.77 (Broker Network Ltd) be accepted. All were in favour.

c) To agree bills for Payment

Cllr Wickham proposed seconded by Cllr Wilson that all bills be paid. All were in favour.

Bills received	NET	VAT	TOTAL	Cheque number	Power
ACRE	40.00	0.00	40.00	453	LGA 1972 s143
E Hart	48.71	0.00	48.71	454	LGA 1972 s111
NCALC Membership	96.68	0.00	96.68	455	LGA 1972 s143
NCALC Internal Auditor	75.72	0.00	75.72	456	LGA 1972 s111
Broker Network Ltd	270.77	0.00	270.77	457	LGA 1972 s114

d) Annual Return – Approval of Statement of Accounts

Cllr Lay proposed, seconded by Cllr Walsh that the Statement of Accounts be approved. All were in favour and Cllr Featherstone and the Clerk as Responsible Financial Officer signed Section 1.

e) Annual Return - Approval of Annual Governance Statement

Cllr Featherstone read out each statement from the Annual Return. All statements were answered in the affirmative with the final trust funds statement being not applicable. Cllr Wilson proposed, seconded by Cllr Walsh that these be approved. All were in favour and Cllr Featherstone and the Clerk signed Section 2.

f) Update on application to Empowering Cllr's fund

The Clerk had received the forms and would complete and submit them.

Clerk

1242 Review of general correspondence

The following was reviewed.

SNC

- General Election – notice of election, notice of candidates, notice of results
- Information regarding charge for pre-application service for Planning
- *Amendments to Electoral Register*
- Details of D of T Consultation on HS2 Hardship Scheme
- Activity Zone on the Road – dates
- Economic Development Strategy 2010 – 2014 document
- Arts News South Northamptonshire

NCC

- You Choose Campaign DIY toolkit
- Tree Warden Annual Workshop details
- Project Reduce details
- Cllr Ben Smith – Empowering Cllr scheme forms
- Parish Enhancement Gangs – request for works

NCALC

- Update – March/April, LCR, 2010 Training Calendar, invoice for membership and internal audit service

Misc

- South Northants Homes – works briefing papers
- SNVB – Link Up Newsletter April/May, details of 50+ forum
- Alliance and Leicester – May bank statement
- Came and Company – insurance renewal details
- BDO – briefing pack and annual audit pack
- Northamptonshire Acre – details of Village of the Yr Competition, Wildlife Churchyard Competition, Village Viewpoint magazine
- Kirby and Diamond – promotional literature

- PCSO Gem Woolliscroft –follow up from Annual Assembly

The Clerk was asked to request the following from the Parish Enhancement Gangs:

- Signage – cleaning of the three village entry signs
- Drainage – issue at Old Bakery, School Lane (contact Dianne Walsh)
- Bench on the Knob needs attention
- Footpath on Highbridge Road (contact Jane Harries)

Clerk

1243 To consider recommendations from the Clerk regarding adopting revised Standing Orders

a) To resolve that it is not expedient for the Proper Officer to serve a summons of notice of a meeting by hand delivery or post

Cllr Lay proposed, seconded by Cllr Wilson, that the Proper Officer should serve summonses electronically. All were in favour.

b) To adopt new Model Standing Orders with revisions

It was resolved to adopt the Standing Orders as revised by the Proper Officer and Cllr Featherstone signed the document.

1244 To receive resignation from Cllr Marshall

Cllr Featherstone had received a letter of resignation (01/05/10) from Cllr Marshall and commented on her efforts as a Councillor for eleven years and also as Tree Warden. He wished her well with her business commitments; a bouquet of flowers was to be presented as a token of thanks.

The Clerk was asked to confirm her resignation to SNC to commence the procedure for filling the vacancy.

Clerk

1245 Planning: to receive update from the Clerk on the following:

a) Application No:S/2010/0322/FUL

Location: Wappenham Manor Wappenham

Proposal: Conversion of car port roof space to study accommodation including insertion of dormer windows and conservation roof lights

The Clerk informed the meeting that the application had not yet been decided.

Clerk

b) Application No:S/2010/0321/LBC

Location: Wappenham Manor Wappenham

Proposal: Conversion of car port roof space to study accommodation including insertion of dormer windows and conservation roof lights

The Clerk informed the meeting that the application had not yet been decided.

1246 To receive update regarding adoption of VDS by SNC

A full update had been given at the Annual Assembly on 12th May. Confirmation of acceptance from SNC was awaited.

1247 To receive update regarding Wappenham Recreation Committee Proposal

Cllr Lay confirmed that other routes were being explored to allow the project to move forward.

1248 Dates for future meetings

Tue 29th June – 7:30pm – Ordinary Meeting

Tue 7th Sept – 7:30pm – Ordinary Meeting

1249 AOB

Enquiries had been received regarding the installation of solar panels at a bungalow on the High Street. The Clerk confirmed that she was awaiting the outcome from the Enforcement Team at the Planning Department.

The meeting closed at 9.32 p.m.