

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 22nd April 2008 at Wappenham Village Hall at 7:30p.m.

Present: Councillors Featherstone, George, Lay, Kappler, Wickham, Marshall
Liz Hart, Parish Clerk

Action

956 Apologies

Apologies had been sent by Mr King.

957 Approval of minutes of meetings held on 11th March and 2nd April 2008

Mrs Wickham proposed, seconded by Mrs Kappler, that the Minutes of 11th March be approved. All were in favour and Mr Featherstone signed the Minutes.
Miss Marshall proposed, seconded by Mrs Wickham, that the Minutes of 2nd April be approved. All were in favour and Mr Featherstone signed the Minutes.

958 Matters Arising

None.

959 Finance

a) Financial statement

Cash and Investment Accounts at 22 nd April 2008	
Current Account - A +L	454.62
Deposit Account (Post Office)	1475.76
Total	1930.38

Miss Marshall proposed, seconded by Mrs George that the Financial statement be accepted. All were in favour.

b) To review insurance quotes and agree acceptance

After due consideration of two insurance quotes, Mr Featherstone proposed, seconded by Mrs Wickham that the revised quote of 275.68 from Allianz be accepted. All were in favour.

c) Bills for Payment

The Clerk presented the following bills for payment:

Bills received	NET	VAT	TOTAL	Cheque number
NCALC Subscription	91.00	0.00	91.00	431
NCALC Internal Audit	71.40	0.00	71.40	432
Insurance (Allianz)	275.68	0.00	275.68	433

Mrs Kappler proposed, seconded by Miss Marshall that the NCALC subscription be paid.

All were in favour

Mrs Wickham proposed, seconded by Mrs Kappler that the NCALC Internal Audit bill be paid. All were in favour

Mrs George proposed, seconded by Miss Marshall that the Allianz invoice be paid. All were in favour.

The Council noted the following comparison of actual versus budget expenditure:

	Budget	Actual YTD
INCOME		
Precept	1800.00	
Other (interest)	30.00	
Total	1830.00	
EXPENDITURE		
Staff Costs	1030.00	
ACRE	0.00	
Auditor Fees (external)	62.00	
Internal audit fees	70.00	71.40
Insurance	325.00	275.68
NCALC	97.00	91.00
Village Hall Fees	120.00	
Other	80.00	
Training	150.00	
Total	1,934.00	

d) Annual Return

The Clerk has received all appropriate documentation and the Annual Return will be duly completed.

960 Correspondence

SNC

- Planning Applications
 - S/2007/1660/P – Bloxhams Barn – proposed conversion of barn to dwelling – notice of refusal – circulated
 - S/2008/0162/P – Elm Lodge Buildings, Wappenham – notice of planning application withdrawal
 - S/2008/0310/P – amended plans – replacement of proposed 1.8 metre wall with 1.8 metre close board timber fence – for information only
 - S/2008/0310/P – amended plans – reduced height of 1.8 metre close board timber fence to 1.0m – for information only
- Youth Council – details of Youth Opportunity Fund – circulated
- Landlord News and Views
- Village Directory Review – submitted
- South Northants Homes – confirmation that all homes will be inspected by end of June 2008 by surveyors

NCC

- Emergency Planning Pack
- Rights of Way CD Improvement Plan CD – for Miss Marshall

NCALC/ACRE

- Training schedule for 2008/9 – circulated
- NCALC - Membership subscription for 2008/9 - £91
- NCALC – Internal Audit Service subscription - £71.40
- Order form for Local Council Review
- Update – circulated

Misc

- Insurances – quote from Norwich Union of £276.26, renewal from Allianz of 337.98, revised renewal quote from Allianz of 275.68
- Audit Commission – confirmation of BDO as external auditors
- Alliance and Leicester – April statement – 454.62
- BDO Stoy Hayward – , local council briefing, annual return pack, extranet details
- CPRE – Summer Ball invitation, nomination leaflet for 2008 Design awards
- Mencap – request for donation

Mr Featherstone will review the Emergency Planning Pack forwarded by Helmdon Parish Council to assess whether a specific plan for Wappenham is required.
Miss Marshall had received a revised contact list from NCC for Rights of Way.
The Clerk informed the meeting that she had applied for a Clerk's position for Green's Norton Parish Council.

Mr Featherstone

961 Flooding issues

Sara Wales received the Aquasacs supplied by SNC and thanked the Parish Council for their help and support. There were no new issues to date.

962 Wappenham Recreation Committee Proposal

Mr Lay had spoken to Sheila King regarding a discrepancy in the term of the lease where the cover states 15 yrs but the text 25 years. Under a 15 year term, it will expire in 2010. Mr Lay will contact Cluttons the Managing Agents to confirm this.

Mr Lay

Regarding a new site in the vicinity of the village hall, Mrs Kappler has confirmed that she will not be in a position to grant a lease and therefore the Church owned land which is managed by the Wilson family is the only option.

The length of the lease remaining on the Village Hall was queried.

Mr Lay will recommend that the Recreation Committee contact the Wilson family to determine their feelings on a project and if they support it, the views of the parishioners will be sought in the form of a questionnaire. If this outcome is supportive, the Church will be approached regarding acquiring the land. It was noted that a bridle path would need to be relocated.

963 Footpaths issues

Photos of SC8 were circulated where a five bar gate has been replaced with a hunt jump making access extremely difficult. Miss Marshall will speak to the landowners and give them Colin Wicks' details to arrange urgent installation of a stile.

Miss Marshall

Miss Marshall will contact Colin Wicks regarding the position of a bridge over SC9.

Miss Marshall

964 Review of appropriate sites for a memorial bench

Mr Featherstone had circulated photos of all current benches but after discussion it was apparent that none required replacement, either due to condition or its position. The following new sites were suggested: near to the fishing lakes at Astwell; on the bridle path at near Bloxham Barn; on the grassy triangle on the Weston Road. The Clerk will talk to Helmdon Parish Council regarding the Astwell site and inform Mrs Davis of the suggestions.

Clerk

966 Review preparation for Annual Assembly

The invites will be photocopied by Mr Featherstone and distributed to the other Councillors for house delivery. The Clerk will invite the Police and all other groups. Refreshments will be purchased by the Clerk (wine) with Miss Marshall and Mrs Wickham organising the food.

**Clerk
Miss Marshall/
Mrs Wickham**

967 Village of the Year Competition

Flyers advising the village of the Judges' visit will be distributed with the Annual Assembly invites. Tea and coffee with scones will be provided and local groups and businesses will be invited to attend.

Mrs Wickham

968 Pathfinder – update on latest activities

No updates have been received from ACRE.

969 Dates for future meetings

**3rd June: 7:30pm
15th July : 7:30pm**

970 A.O.B

The Clerk was asked to follow up the Street Doctor log for the missing “Wappenham” sign.

Clerk

The meeting noted that a number of white caravans had been sighted in areas surrounding the village; it was confirmed that one which had been guarding equipment had now been removed.

The meeting closed at 9.20p.m.

Next meeting: Annual General Meeting: Tuesday 13th May