

# WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on  
Tuesday 23<sup>rd</sup> February 2010 at Wappenham Village Hall at 7:30 pm.

**Present:** Councillors Lay, Marshall (chair of Meeting), Walsh, Wickham,  
Liz Hart, Parish Clerk

Action

**1199 Apologies**

Cllrs Featherstone and King had sent apologies due to work commitments.

**1200 Approval of minutes of meeting held on 12<sup>th</sup> January 2010**

Mrs Wickham proposed, seconded by Mr Lay that the Minutes of 12<sup>th</sup> January be approved. All were in favour and Miss Marshall signed the Minutes.

**1201 Matters Arising**

None.

**1202 Finance**

**a) Financial statement**

Mr Lay proposed, seconded by Mrs Wickham that the financial statement be approved. All were in favour.

<b>Cash and Investment Accounts at 21<sup>st</sup> Feb 2010</b>	
Current Account - A +L	538.84
Deposit Account (Post Office)	1524.70
<b>Total</b>	<b>2063.54</b>
<b>(All cheques presented)</b>	

**b) To agree bills for Payment**

Mrs Walsh proposed, seconded by Mr Lay that the following bills be paid. All were in favour.

<b>Bills received</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>	<b>Cheque number</b>	<b>Power</b>
Wappenham Village Hall	130.00	0.00	130.00	451	LGA 1972 s111
Jane Harries (Newsletter)	25.00	0.00	25.00	452	LGA 1972 s142

**1203 Review of general correspondence**

The following was reviewed.

## SNC

- S/2009/1242/FUL - Wappenham Manor Wappenham - Single storey extension to create a porch, coat and boot storage area – notice of Committee Meeting , subsequent approval notice with conditions
- S/2009/1243/LBC - Wappenham Manor Wappenham - Single storey extension to create porch, coat and boots storage area to include internal alterations to the hall. Installation of glazed panels between existing piers. Conversion to second floor attic roof space to create bedroom & bathroom – notice of Committee Meeting, notice of withdrawal of application
- S/2010/0082/LBC - Wappenham Manor Wappenham - Single storey extension, internal repairs to hall and installation of glazed panels between existing piers: plans – *on Agenda*
- S/2009/1160/EXT – Manor Farm Wappenham – Change of use of redundant farm buildings to B1 and B2 uses and amended access. (Time renewal of S/2004/1177/P) – - notice of approval with conditions
- Notice of workshop on Draft Economic Development Strategy Workshop on 28<sup>th</sup> January, subsequent notes from the meeting, Strategic Policy Team Structure, confirmation that changes to village confines may come into effect within 12-18 months
- General Election – reminder to register to vote poster
- Standards Committee - details of findings of Standard's Committee meeting regarding an alleged breach of Cllr's Code of Conduct
- Electoral Role – register update
- Invitation to Interim Rural Housing Policy Presentation – 4<sup>th</sup> March – 6:00-7:30pm
- Housing 4U newsletter
- Laura Welsh – update on Affordable Housing in Abthorpe, Bradden, Slapton and Wappenham

## NCC

- Consultation request for the updated “Creating Sustainable Communities” document

## NCALC

- Update January/February
- Training Guide
- Consultation on Parish Partnerships Charter
- New Model Standing Orders
- Query regarding Parish Emergency Plans
- Steve Dadswell – s116 Stopping Up – 17 Brookside – confirmation that the EA have responded positively to the application.

## Misc

- South Northants Homes – works briefing papers
- SNVB – Link Up Newsletter, details of 50+
- National Savings - Post Office Account Book – with updated interest
- Alliance and Leicester – January bank statement
- Northants Touring Arts Newsletter
- Energy Saving Trust – Green Communities leaflet
- East Midlands Fire Control and Rescue Centre - update
- Grandstand – Grand Union Housing Newsletter
- Enquiry regarding newsletter from Public Relations Consultant – for Jane Harries
- SPCC – Helpline information – article for newsletter
- Silverstone Beat Bulletin

The Clerk was requested to add an item “Consultation on Parish Partnerships Charter” to the March meeting Agenda.

Clerk

## 1204 **Planning**

### **a) To be considered for observation:**

#### **S/2010/0082/LBC - Wappenham Manor Wappenham - Single storey extension, internal repairs to hall and installation of glazed panels between existing piers**

*Mr Lay declared a non-prejudicial interest in this application.*

Mrs Wickham proposed, seconded by Mrs Walsh that no objections be raised and no further comments noted as the application is a listed building consent and the Councillors do not feel qualified to comment on those specific areas of expertise. All were in favour.

b) To receive updates from the Clerk on the following:

**S/2009/1160/EXT – Manor Farm Wappenham – Change of use of redundant farm buildings to B1 and B2 uses and amended access. (Time renewal of S/2004/1177/P)**  
Application had received approval

**S/2009/1243/LBC - Wappenham Manor Wappenham - Single storey extension to create porch, coat and boots storage area to include internal alterations to the hall. Installation of glazed panels between existing piers. Conversion to second floor attic roof space to create bedroom and bathroom. Partition alterations to second floor to enable new door opening to attic conversion**  
Application had been withdrawn.

**S/2009/1242/FUL - Wappenham Manor Wappenham - Single storey extension to create a porch, coat and boot storage area**  
Application had received approval.

**1205 To consider action regarding revised Standing Orders issues by NALC**

It was resolved that Mr Featherstone and the Clerk would review both the new and existing documentation outside the meeting and present a proposal to the March meeting.

Mr Featherstone  
/Clerk

**1206 To receive update regarding Wappenham Recreation Committee Proposal**

Mr Lay confirmed that the lease on the current site had been renewed until 2020. An exciting programme of fundraising events is planned and will be publicised shortly.

**1207 To receive update regarding Village Hall Committee Proposal**

Mrs Wickham confirmed that a meeting to discuss the kitchen extension would take place in the near future.

**1208 To consider adopting a Statement of Intent regarding Training**

Mr Lay proposed, seconded by Mrs Wickham that the proposed Statement of Intent with a three yearly review be adopted by the Parish Council. All were in favour and Miss Marshall signed the documentation.

**1209 Footpaths**

**a) To receive report from Footpath's Warden**

Item carried forward to March meeting. Miss Marshall will provide the Clerk with some text to advertise the role which will become vacant in May 2010,

Miss Marshall

**b) To receive update on project to produce a footpaths map**

The Clerk will itemise the project costings and submit to Ben Smith. It was suggested Antony Walsh and Hilary Wickham could provide input into the map.

Clerk

**1210 Dates for future meetings**

Meeting dates were agreed as follows:

**Tue 30<sup>th</sup> March – 7:30pm Ordinary Meeting**

**Wed 5<sup>th</sup> May – 7:30pm Annual Assembly**

**Tue 18<sup>th</sup> May – 7:30pm AGM/Ordinary Meeting**

The Clerk will check with SNC regarding timescales for filling the casual vacancy when Miss Marshall resigns.

Clerk

**1211 AOB**

Mrs Walsh stated her intention to contact SNC regarding the VDS.

**The meeting closed at 8:57p.m.**