

# WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday  
12<sup>th</sup> June 2007 in Wappenham Village Hall, Wappenham at 7:30 p.m.

**Present:** Councillors Featherstone (Chair), Kappler, Marshall, Wickham, King  
Clerk: Liz Hart

2 members of the public were present: Harvey Lay and Jane George

**Action**

**843 Apologies**

None.

**844 Approval and signature of the Minutes of the Ordinary Meeting held on 3<sup>rd</sup> April 2007**

Mrs Wickham proposed, seconded by Miss Marshall that the Minutes be approved. All in favour and Mr Featherstone signed the Minutes.

**Approval and signature of the Minutes of the Ordinary Meeting held on 1<sup>st</sup> May 2007**

Mrs Kappler proposed, seconded by Miss Marshall that the Minutes be approved. All in favour and Mr Featherstone signed the Minutes.

**845 Matters arising:**

**Minutes of the meeting of 3<sup>rd</sup> April**

**811 Registers of Interest**

Clerk confirmed that these had all been received and duly submitted to Laurie Berruto at SNC.

**815 Post Office Bank Accounts**

Mr Featherstone had enquired at the Post Office but they were not allowed to give advice on which account would be suitable.

**816 Tree Planting**

Mr King confirmed that he had spoken to the owner of 2 Brookside regarding the replanting of trees on the property; no specific planting programme had been stipulated and laurel shrubs have been planted. Mr King pointed out that SNC would not have requested that trees be planted in close proximity to the property. It was felt that the issue served as a reminder to be more specific with requirements when reviewing planning proposals.

**Minutes of the meeting of 1<sup>st</sup> May**

None

**AGM**

Mr Featherstone confirmed that Paul King is happy to be Snow Clearance Officer.

**846 To co-opt two new members on to the Council**

Jane George was proposed by Mrs Wickham and seconded by Mrs Kappler.  
Harvey Lay was proposed by Miss Marshall and seconded by Mr King.  
All in favour.

Mrs George and Mr Lay duly signed the declaration of office and took their seats as Councillors.

**847 Adoption of the Standing Orders (incorporating financial regulations) and inclusive of the Risk Assessment**

Mrs Wickham proposed, seconded by Mrs Kappler that the documents be adopted with the following correction: Standing Orders 30 a) – 13<sup>th</sup> March 2002 was corrected to 14<sup>th</sup> May 2003. All were in favour.

Clerk to email the Standing Orders and Risk Assessment to the new councillors.

**Clerk**

**848 Finance**

**a) Bills for Payment**

NALC Internal Audit y/e 2008 - £68: Miss Marshall proposed, seconded by Mrs Kappler that this be paid. All in favour: cheque number 420 raised.

Allianz Cornhill Insurance - £ 325.01: Miss Marshall proposed, seconded by Mr King that this be paid. All in favour: cheque number 421 raised.

**b) Annual Return – Approval of Statement of Accounts**

Clerk presented the end of year accounts and statement to the meeting. Mrs Wickham proposed, seconded by Miss Marshall that these be approved. All were in favour and Mr Featherstone and the Responsible Financial Officer signed Section 1.

**c) Annual Return - Approval of Annual Governance Statement**

Mr Featherstone read out each statement from the Annual Return. All statements were answered in the affirmative with the final trust funds statement being not applicable. Miss Marshall proposed, seconded by Mrs Wickham that these be approved. All were in favour and Mr Featherstone and the Clerk signed Section 2.

**849 Housing Needs Survey**

Mr Featherstone briefed Mrs George and Mr Lay. The envelopes were to be distributed for delivery at the end of the meeting. Mr Featherstone volunteered to advertiser the survey on coloured posters around the village.

**850 Correspondence**

Clerk to circulate this document in advance for future meetings.

**Clerk**

Clerk to forward all playground related correspondence to Dean Ayres in Beeches Cottage.

**Clerk**

**851 To be considered for observation:**

**Application number: S/2007/0682/P**

**Location: 13 Brookside, Wappenham**

**Proposal: Raising rear wall and altering pitch of rear slope of roof.**

Mrs Kappler proposed, seconded by Mr King that Council support the application which afforded better use of internal space and was visually more pleasing. All were in favour.

**852 Future Meeting Dates:**

17<sup>th</sup> July – 7:30pm  
4<sup>th</sup> September – 7:30pm

**853 AOB**

Lighting in the Village Hall – Clerk to check future booking conditions.

**Clerk**

Brian Peart requires a litter grabber from NCC.

**Clerk**

Blue notices on Silver Lake. Wappenham. Clerk to check legality with SNC.

**Clerk**

VDS – Mr Featherstone and the Clerk are to write to SNC inviting their VDS representative to attend. Once confirmed Colin Bullock will be invited.

**Clerk**

The poor condition of the noticeboard was noted.

Parking on the Green – Council would reiterate the request not to park on the Green. Mr Featherstone will put a notice in WIZ.

**Mr Featherstone**

Mrs Marshall will approach any residents with hedges which are encroaching on to the highways and footpaths and request them to be trimmed.

Clerk to contact NCC regarding Jane Harries' request to plant bulbs on a bank in Highbridge Road.

**Clerk**

The meeting closed at 9:30 p.m.