

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 16th October 2007 in Wappenham Village Hall, Wappenham at 7:30 p.m.

Present: Councillors Featherstone, Lay, Marshall, George, Wickham
Parish Clerk – Liz Hart
No members of the public were present – Sara Wales sent apologies.

Action

883 Apologies

Mrs Kappler and Mr King gave apologies due to holiday commitments.

884 Approval of minutes of meetings held on 4th September and 19th September 2007

Mrs Wickham proposed, seconded by Mrs George, that the Minutes of 4th September be approved. All were in favour and Mr Featherstone signed the Minutes

Mr Lay proposed, seconded by Miss Marshall, that the Minutes of 19th September be approved. All were in favour and Mr Featherstone signed the Minutes

885 Matters Arising

4th September Minutes

876 *Repair to the Chestnut on the Knob*

Mr Featherstone to approach Jane Harries regarding the adverts to be placed in the newsletter.

Mr Featherstone

19th September Minutes

None.

886 Housing Needs Survey

Mr Featherstone will check both the responses given by Nadeem (SNC) and the updates made to the Draft Report.

It was noted that Nadeem is recommending an actual development rather than just stating that a housing need exists. Mr Featherstone will respond to Nadeem and anticipates Draft 2 of the Survey being available prior to the November meeting. The findings will be publicised to the village prior to the next meeting via WIZ, and a flyer with the headline recommendations will be circulated – Mr Featherstone will co-ordinate this.

Mr Featherstone

887 Finance

a) Financial Statement

Cash and Investment Accounts at 15th October 2007	
Current Account - A +L	1334.34
Deposit Account (Post Office)	1422.05
Petty Cash	6.09
Sub total	2762.48
Less unrepresented cheque - SNC	87.29
Total	2675.19

Mr Lay proposed, seconded by Mrs George, that the financial statement be accepted. All were in favour.

b) To consider bills for payment

Bills received	NET	VAT	TOTAL	Cheque number
BDO Stoy Hayward LLP	50.00	8.75	58.75	424
Mrs Wickham – key cutting – take from petty cash	4.50	0.00	4.50	
Clerk's Expenses – stamps – take from petty cash	1.59	0.00	1.59	
Total	56.09	8.75	64.84	

Miss Marshall proposed, seconded by Mr Lay, that all bills be paid. All were in favour.

c) To sign off the Annual Return

The Annual Return was presented to the meeting. It was noted that all points in the Auditor's Report had been addressed. Mr Lay proposed, seconded by Miss Marshall that the Annual Return be signed off. All were in favour.

888 Correspondence

SNC

- Electoral Register Updates
- Planning Applications
 - S/2007/1157/P – Meadow View, Highbridge Road – single storey extension - *meeting held*
- Invitation to a reception on 14th November - *circulated*
- reminder for Election invoice – already returned
- copy of letter to Northants YFC regarding a Youth Opportunities Fund application for the creation of a smallholding in Wappenham and response back from YFC
- invitation from Karina Wearmouth to provide a "Focus Group" representative for Housing Policy Development – *Mr King volunteered*
- Details of Public exhibition on Silverstone – *circulated*
- Registers of Interest forms – *for completion at the meeting*

NCC

- Northampton Minerals and Waste Development Framework – Core Strategy and Preferred Options details – response required by 13 Dec. Invitation to a meeting on 6th November.
- Margaret White – forms for the Empowering Councillors Scheme (Ben Smith's £10,000)

NALC/ACRE

- Update – September/October - *circulated*
- The Playing Field Newsletter – for Mr Lay

Miscellaneous

- Defra – leaflet on Ways to Tackle Climate Change
- Arts News South Northamptonshire
- West Northants Joint Planning Unit - Core Strategy – summary leaflets – *circulated at September meeting*
- Alliance and Leicester September bank statement
- BDO – completion of audit and annual return documentation – *copies available at the meeting*

	Mr Featherstone and Miss Marshall will attend the SNC reception on 14 th November.	Clerk
889	Replacement of Eileen's tree	
	Mrs Wickham had not been able to contact Paul Elcoat – carried forward.	Mrs Wickham
890	Recreation Ground	
	a) Location	
	b) Insurance	
	The meeting considered the factors which would need to be addressed if the Committee were to come back under the wing of the Parish Council. It was agreed that the WRA should seek advice from NCALC and bring a detailed resolution to the November meeting.	Mr Lay
891	Pathfinder	
	Mr Featherstone briefed the meeting on a seminar which Liz Tavener had held. Much emphasis had been placed on local rural empowerment and engagement. The Village Action Plans of the three cluster villages had been reviewed to pull out the following common threads: <ol style="list-style-type: none"> 1) Policing – the Police Community Support Officer 2) Provision of a Village Amenity 3) Parish Lengthsmen Scheme 4) Affordable Housing Needs 	
	Nothing had been held since the meeting – Clerk was actioned to request the Minutes from Kathryn Smith.	Clerk
892	Agree project for Ben Smith's funding and complete documentation	
	All suggestions which had been received were reviewed. Council felt that the most appropriate scheme was the provision of swings for the Recreation Ground and the Clerk was asked to forward the application.	Clerk
	Of the other suggestions two came under the auspices of the Highways Authority (speed calming measures and road signs) and a suggestion for a village board was discounted due to the fact that there are already two in the village.	
893	Agree dates for future meetings	
	Next meeting – 20 th November 7:30pm (changed from 27 th November) 8 th January – 7:30pm	
894	Any Other Business	
	The Post Office will find out on 20 th November whether or not it is scheduled for closure – this will be on the next Agenda.	Clerk
	The "Wappenham" village entry sign is missing – Clerk to approach NCC.	Clerk

The meeting closed at 9:35 p.m.